



WASTEWATER OPERATOR I JOB OPPORTUNITY

HIRING SALARY UP TO:	\$26.88/Hour DOQ
SALARY RANGE:	\$21.62 to \$32.13/Hour DOQ
STATUS:	Full-Time
FLSA:	Non-Exempt
OPENING DATE:	03/22/2021
CLOSING DATE:	Until Filled

POSITION PURPOSE

The Town of Cave Creek operates a wastewater collection system and wastewater treatment plant and a reclaimed water pipeline. Under the general direction of the Wastewater Supervisor, this position performs a variety of skilled technical duties and tasks in the operation, maintenance and testing of the Town's wastewater treatment plant and collection system. Monitoring of plant functions, collection of in-house samples, performs laboratory testing, and adjust chemical feed rates and equipment to adhere to regulatory qualifications for wastewater treatment. Shift work, weekends, standby, and call-back duty may be required.

ESSENTIAL FUNCTIONS AND ABILITIES

- Make regular rounds of the plant performing a variety of duties pertaining to water treatment and plant maintenance; observe variations in operating conditions and monitor plant functions by interpreting computer information Supervisory Control and Data Acquisition (SCADA), meters, gauges, graphs, and control panel readings as well as lab test results to determine processing requirements.
- Collects routine process and regulatory samples and perform a variety of laboratory tests; document results and take appropriate actions; enter data into a computer and compile readings and test results into hourly, daily, and monthly reports.
- Operate valves, pumps, motors, and generators in controlling treatment processes; perform routine maintenance work on valves, chemical feed systems and related equipment as required.
- Perform a variety of plant maintenance duties such as: grease chains, shafts, sprockets, rails, pipes and bearings; wash and clean out basins and channels; paint and repair facility structures; inspect and adjust instrumentation to reflect lab test results; perform PM on chemical feed systems; repair piping, pumps and valves.
- Works with outside contractors to maintain the wastewater collection system.
- Maintain and clean plant facility and grounds.
- Assist maintenance personnel in receiving and testing quality of chemical deliveries.
- Respond to and communicate with supervisors and co-workers regarding present and potential problems and hazards.
- Perform Confined Space Entry duties as entrant, attendant and/or Authorized Entry Supervisor as plant duties necessitate.
- Monitor offsite facilities using SCADA system for pressure, flow rates, and tank levels. If a problem occurs, call field personnel to correct problem and report back to plant operator.
- Required to be on call 24 hours on emergency basis: weekend, nights, and holidays.
- Performs other related duties as assigned; may be called upon to assist other divisions within the Town.

SUPERVISION - RESPONSIBILITY FOR THE WORK OF OTHERS

- This position has no supervisory responsibilities.

MINIMUM EDUCATION, TRAINING OR EXPERIENCE

- A high school diploma or General Educational Development (GED) equivalent.
- One year of experience in the field of wastewater water operations preferred.
- Must possess and maintain an unrestricted Arizona Driver's license.
- Must possess or obtain within six months of hire a Grade 1 operator certification from the Arizona Department of Environmental Quality (ADEQ) in Wastewater Treatment.
- Must possess or obtain within with 12 months of hire a Grade 1 operator certification from ADEQ in the discipline of Wastewater Collections.

APPLICATION PROCESS

- Applicants must complete a Town Employment Application form. Resumes only are not acceptable but can be attached to the completed Employment Application. Applications are available at Human Resources, 37622 N. Cave Creek Road, Cave Creek, AZ. (480) 488-6612; <https://cavecreekaz.gov/jobs.aspx> or contact ballen@cavecreekaz.gov to obtain a copy of the job posting and application by email.

Equal Employment Policy: Each applicant is considered solely on the basis of his/her qualifications as required for the position he/ she seeks. The Town does not discriminate based upon an applicant's political or religious opinions or affiliations, or because of his/ her race, creed, color, sex, national origin, age, disability, sexual orientation, gender identity or marital status. A standard six-month probationary period must be served. The probationary period, however, may be extended depending on the incumbent's performance. Applications for current vacancies will only be accepted until the closing date specified.

Immigration Reform Act Notice: To conform with the *Immigration Reform Act of 1986*, the Town of Cave Creek must verify the right to work in the United States of every individual hired. In the event you are selected for employment, you will be required to provide the appropriate documents to the Personnel Department. Failure to provide these documents will result in termination.

The Town of Cave Creek is an Equal Opportunity Employer